



Received by: Date/time:
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**PARKING VIOLATION  
APPEAL FORM**

**NOTICE:** All persons receiving a parking violation have a right to appeal within twenty-four (24) hours of the date of violation to file an appeal. Fill in this form and submit it, along with the parking violation, to the Security Office, McNally Main basement. It is important to provide complete and precise information in order to ensure an accurate and timely ruling.

Name of Appellant:		Student of SMU _____ (A#)	
		Employee of SMU _____ (Dept.)	
		Visitor :	
Home Telephone Number:		Work Telephone Number:	
Email Address:			
Date of Violation:	Ticket #:	Type of Violation:	
Location of Violation:			
License Plate #:	Province/State:	SMU Parking Permit:	
Reason for appeal (Provide specific and verifiable facts and any diagrams which may help substantiate your appeal): _____			
_____			
_____			
_____			
_____			
_____			
_____		_____	
DATE		Signature of Applicant	
<b>DECISION FOR OFFICE USE ONLY</b>			
Decision following review of appeal:		Remarks:	
<input type="checkbox"/> Violation upheld <input type="checkbox"/> Ticket Cancelled & Warning Issued <input type="checkbox"/> Ticket Cancelled & Dismissed		_____ _____ _____	
Date: _____		Signature: _____	