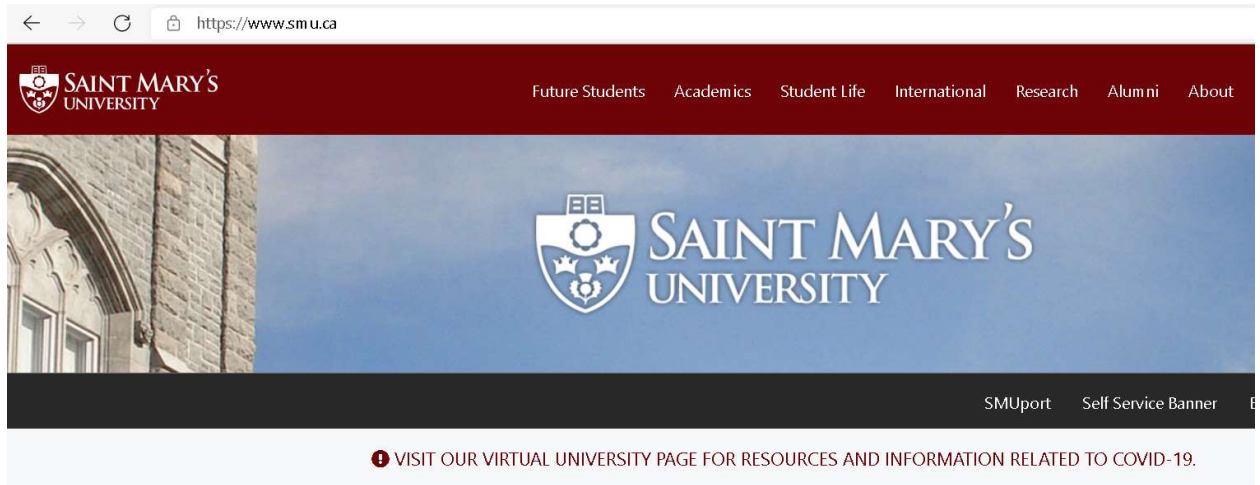



To Access Tax forms

1. Go to Self Service Banner on the SMU website. [SMU Self-Service](#)



2. click on 'Enter Secure Area'.



Enter Secure Area
Login here to view your personal information. User ID and PIN are CASE SENSITIVE. Use a capital "A" when entering your ID.

Class Schedule
View the current schedule of classes.

Course Catalog
View course information, including course description.

Open Public General Surveys
Please check if you have any pending Public General Survey to answer.

Academic Calendars
The online version of Saint Mary's University's Graduate and Undergraduate Calendar.

3. Enter your log in information. If you need your PIN number reset, please contact HR@SMU.ca or CASUALPAY@smu.ca

User Login

Home > Institutional Financial Aid Information Access

- **Logging in:** Enter your user ID, your A#(example: A00000000) and your PIN.
- **Note:** You **MUST** use a capital A, and your PIN is CASE SENSITIVE. When finished, click "Login".
- **Forgot your PIN?** - Enter your A#, then click "Forgot PIN?" to reset your PIN.
- To protect your privacy, please Exit and close your browser when you are finished.

- **Registration Information**
- Adding/dropping courses is now available 24 hours a day for the following terms:
 - Spring/Summer 2020
 - Fall/Winter 2020/21

User ID:

PIN:

Login Forgot PIN?

4. Click on Employee Tab.

Personal Information Student Employee

View your current address and your personal security information

Register and view your academic records.

View your pay history, pay stubs with detailed earnings and deductions information, tax forms and earnings and deductions history.

5. Click on Income Tax Forms and then on Income Tax Forms again.

Benefits and Deductions View your current enrollment	Benefit Renewal Rates View Benefit Renewal Rate Memo	Pay Information View your Pay Stubs and Earning and Deduction History
Income Tax Forms Official Income Tax Forms - Years 2004 to present	Jobs Summary Current and historical data regarding positions held, including start and end dates	Leave Balances Leave Balances will not be available until January 15, 2021. This is required to process the January 1 vacation roll.

■ Electronic Tax Form Opt-In ■ **Income Tax Forms** ■ T2202A Tax Credit Form

EPAF Menu

- The most recent years T4 will appear first on the dropdown

SAINT MARY'S UNIVERSITY SINCE 1862

Browse

Personal Information | Student | Employee

Slips for Income Tax Return

Home > T4 and T4A Tax Forms

- Please choose the Tax Year for the Tax Slip you wish to view.
- If you have questions regarding the boxes on your T4, please view the Canada Revenue Agency documentation at [Canada Revenue Agency Help](#).
- A change in government reporting for Saint Mary's University in 2011 may have required us to produce two tax forms for you this year. All T4 slips must be added together when filing your tax return. If there is a drop-down list below the "Year", you have more than one tax slip and need to use both.
- T4 - Related to Employment Only
- T4A - Related to Employment and/or Research. Also related to Scholarship, Fellowship, Bursary for students

Select Year: 2009

Tax Slips For Year 2009: T4 - Statement of Remuneration Paid

- Click on **T4- Statement of Remuneration Paid** to see all Tax forms issued for the particular year.

There is a note indicating how many tax forms you have in the year you selected.

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Browse

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T4 Statement of Remuneration Paid

Home > T4 Statement of Remuneration Paid > Make New Selection

Please choose the Tax Year, Employer/Institution and Slip Status for the T4 you wish to view.

You have total of 1 T4 slip(s) to be filed with your tax return.

Show all history slips

T4 Slip: 2009 - Saint Mary's University - Original - Issued 06-FEB-2010 16:18:01 - Payroll

View T4 Printable Version

- Clicking on Printable Version will generate a standard T4 for print as a PDF. You can save the tax form or print it. All tax forms since 2004 are available on-line.