CUT-OFF AND PAY DATES

Issued by: People and Culture – Payroll Services

Processing the payroll is a complex and difficult process requiring considerable co-operation from departments and adherence to schedules. Departments must forward correct and complete information to Payroll Services on or before the cut-off dates indicated. **Information received after the deadline will NOT be processed until the next pay date.**

Pay	Pay Date	Cut-Off Date
1	07-Jan-2027	14-Dec-2026
2	21-Jan-2027	08-Jan-2027
3	04-Feb-2027	22-Jan-2027
4	18-Feb-2027	04-Feb-2027
5	04-Mar-2027	19-Feb-2027
6	18-Mar-2027	05-Mar-2027
7	01-Apr-2027	17-Mar-2027
8	15-Apr-2027	02-Apr-2027
9	29-Apr-2027	16-Apr-2027
10	13-May-2027	30-Apr-2027
11	27-May-2027	13-May-2027
12	10-Jun-2027	28-May-2027
13	24-Jun-2027	11-Jun-2027
14	08-Jul-2027	24-Jun-2027
15	22-Jul-2027	09-Jul-2027
16	05-Aug-2027	22-Jul-2027
17	19-Aug-2027	06-Aug-2027
18	02-Sept-2027	20-Aug-2027
19	16-Sept-2027	02-Sept-2027
20	29-Sept-2027	17-Sept-2027
21	14-Oct-2027	29-Sept-2027
22	28-Oct-2027	15-Oct-2027
23	10-Nov-2027	29-Oct-2027
24	25-Nov-2027	12-Nov-2027
25	09-Dec-2027	TBD
26	23-Dec-2027	TBD
1	06-Jan-2028	TBD

***Cut-off date is FRIDAY at 5:00 PM**
***(4:30 PM during summer hours)**
TBD until Holiday Schedule has been approved