



**CHANGE OF PERMANENT ADDRESS**

**STUDENT INFORMATION:**

<b>LAST NAME:</b>		<b>FIRST NAME:</b>	
<b>STUDENT ID:</b>	A	<b>EMAIL:</b>	

**Permanent Address (Required):** Can only be changed by filling out this form. We use this address before and after the academic term starts and during the holiday break in December.

**Local Address:** Change this address on **Self Service Banner**. We use your local address during the academic year when we believe you are in the Halifax area.

**Residence Address:** This address is updated by the **Residence Department**. This address is used during the academic year (September to April) and will be inactivated at the end of April.

**You are required to have a valid permanent address at all times. Failure to do so will result in a registration hold being placed on your account.**

**ADDRESS INFORMATION:**

<b>STREET:</b>		<b>APT. #, RR #, or P.O. BOX:</b>	
<b>TOWN/CITY:</b>		<b>PROVINCE:</b>	
<b>POSTAL CODE:</b>		<b>STATE:</b>	
<b>ZIP CODE:</b>		<b>COUNTRY:</b>	
<b>HOME PHONE:</b>		<b>MOBILE PHONE:</b>	

Please submit completed form to [records@smu.ca](mailto:records@smu.ca) for processing.

<b>STUDENT SIGNATURE:</b>		<b>DATE:</b>	
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**OFFICE OF THE REGISTRAR:**

<b>UPDATED BY:</b>		<b>DATE:</b>	
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