

## Administrative/Professional/Confidential/Contract Without Term Positions Banding

Level	Job Title
12	AVP Organizational Excellence & Finance Chief Information Officer AVP Student Affairs & Services AVP People & Culture Associate VP External Affairs
11	Senior Director, Facilities Management University Secretary and Senior Director Legal Services Director, Athletics & Recreation
10	Director, Business Operations, EIT Registrar
9	Director, Philanthropy Director, International Activities Director, Principal Gifts Director, Financial Planning & Analysis Director, Technology Infrastructure Director, Financial Services Director, Institutional Data Analysis & Planning Director, Financial Planning & Analysis Director, Project Management Office Director, Payroll Technology Solutions & Analytics Director, Diversity, Inclusion & Wellness Director, Employee Experience Director, Continuous Improvement Director, Integrated Communications Director, Advancement Services
8	Assistant Director, Career and Experiential Learning Assistant Director, Accessibility, Health and Counselling Services Assistant Director, Student Culture and Experience Associate Director, Fundraising Operations & Campaign Director of Recruitment & Marketing, Domestic & International Associate Registrar, Transfer Articulation Director, Housing and Conference Services Director, TLC Manager, Maintenance & Operations Manager, Projects & Facility Planning Manager, FPA Manager, Financial Reporting & Accounting Director, SMU Entrepreneurship Centre Director, Academic Learning Services Director, Educational Development and Technology Director, Executive & Professional Development Assistant Director, IT Applications Assistant Director, Client Technology Services Assistant Director, Technology & Cloud Infrastructure Operations Manager, Talent Acquisition

Level	Job Title
7	Assistant Director, Athletics and Recreation Counsellors, Student Services Manager, Counselling Communications Officer, Internal/ University Communications Officer Director of Admissions Director, Sobey School of Business Career Services Director, Alumni Engagement Director, Advancement Services Bookstore Manager Manager, EMBA Program Manager, Financial Systems FP&A Transition Advisor Director, Global Learning Services Manager, Procurement Services Manager, Risk & Insurance Services Manager, University Security Manager, Career Services & Employer Engagement Manager, Application Support Custodial Manager Men's Basketball Coach Project Engineer Program Manager, International Activities Women's Basketball Coach Women's Hockey Coach Coach, Men's Varsity Hockey Head Coach Football Manager, Consulting, SMU Entrepreneurship Centre Manager, Skills Development & Training, SMU Entrepreneurship Centre Director, Strategy and Accreditation Senior Development Officer Director, Graduate Program Student Support and Recruitment Manager, Student Accessibility, - Fred Smithers Centre Director, Service Centre Manager, Student Success Manager, Academic Program Development and Review Change Management Specialist Coordinator, Marketing & Revenue Generation Senior Analyst, Team Lead Business Analyst, Team Lead Project Manager III, EIT Director, Career Services, Graduate Programs Manager, Student Success Centre Manager, Experiential Learning (Co-operative Education) Sr. Compensation & Classification Consultant Nurse Manager
6	Assistant Director, Residence Life Assistant Director, Residence Services Assistant Registrar, Graduation & Publications

Level	Job Title
	Academic Learning Specialist, English for International Students Career Counsellor, Student Services Communications Officer, Advancement Sr. Communications Officer, Campaign ERPS Technical Team Lead BComm Program Manager Respectful Workplace Advisor Director/Curator, Art Gallery Instructional Development Associate Educational Developer, Teaching Support Educational Developer, Curriculum Design and Training Education Developer, Intercultural Programming Academic Services Manager (TLC) International Recruitment Specialist Head Athletic Therapist HR Officer, Staffing HR Officer, Benefits, Pension & Compensation HR Officer, OH&S and Wellness HR Officer, Labour Relations Manager, Acquisition Services Manager, Access Services Manager, Conference Services Assistant Registrar, Student Finances Manager, Annual Giving Manager, International Student Services Manager, Software Application and Support Project Facilitator Project Manager II, EIT Athletics & Recreation Operations Manager Communications Manager, Media Relations and Issues Management Web Content Manager Assistant Registrar – Transfer Articulation Manager, Graduate Program Student Success Supervisor, Payment Services Manager, Faculty Affairs Supervisor, FRA Sexual Violence Advisor Manager, Interpreting Services Senior Academic Advisor, Sobey School of Business Senior Advisor, Arts Security Specialist Trades & Maintenance Supervisor Manager, Domestic Recruitment & Marketing Senior Financial Analyst Return to Work & accommodations Consultant
5	Alumni Officer, Marketing & Engagement Alumni Officer Events & Engagement Assistant Registrar, Service Centre

Level	Job Title
	Assistant Manager, Procure to Pay (P2P) Services
	Assistant Registrar, Scheduling
	Assistant Manager, Campus Store
	Administrative Manager, Facilities Management
	Assistant, University Secretary
	B.A. Advisor / B.A. Advisor Outreach Coordinator
	Black Student Advisor
	Co-ordinator, Financial Systems
	Custodial Shift Coordinator
	Development Officer
	Indigenous Student Advisor
	Executive Secretary to the President
	Graduate Studies Officer
	Assistant Football Coach
	Athletic Therapist
	Information Technology Security Specialist
	Administrative Services Manager, TLC
	Research Grants Officer
	Safety Advisor, Science
	Senior Employment Development Officer
	ASL – English Interpreter
	Undergraduate Science Advisor – Programs
	Undergraduate Science Advisor - Outreach
	BComm Program Advisor, Sobey School of Business
	External Affairs Data and Information Systems Manager
	Senior Recruitment Officer
	Student Success Specialist
	Learning Skills Strategist
	Graduate Student Success Advisor
	Marketing & Revenue Generation Coordinator
	Creative Services officer
	Manager, Gift Administration
	Communication Officer, Athletic & Recreation
	Communication Officer, Science
	Communications Officer, Arts
	Communications Officer, Sobey School of Business
	Communications Officer, Student Recruitment & Marketing
	Accessibility Advisor, Fred Smithers Centre
	Service Learning Placement Coordinator
	Senior Consultant, SMU Entrepreneurship Centre
	Senior Project Manager, SMU Entrepreneurship Centre
	Prospect Research and Management
	Institutional Researcher
	Business Analyst, EIT
	Co-Curricular Record & Career 360 Lead
	Senior Recruitment Officer, SSB
	Administrative Manager, Athletics & Recreation
	Project Manager I, EIT

Level	Job Title
	Procurement Specialist Communications Officer Student Affairs & Services Learning Management systems Administration Lead Project Manager, global Learning & Intercultural Support Web Content Editor Student Transitions Specialist (Student Development and Engagement)
4	Administrative Assistant, University Secretary & Sr. Director Legal Services Administrative Assistant, Library Accommodations Coordinator Accountant Analyst Administrative Assistant to the Dean of Arts Administrative Assistant, EIT Alumni Officer Career & Employment Coach Employment Development Officer Administrative Assistant, Human Resources Administrative Assistant, VP Advancement International Student Advisor Manager, Residence Services Mental Health Educator Program Administrator, Executive Professional Development (EPD) Programs Project Manager, International Mobility Recruitment Officer Administrative Assistant Office of the President/Governance Secretary, Faculty Appointments Secretary, Office of the Vice President, Administration Secretary, Office of the Vice President, Academic & Research Financial Aid & Awards Officer Research Ethics Officer Program Administrator, Credit Employment Advisor, Fred Smithers Centre Student Transitions Specialist (Student Academic Learning) Graduate Services Career & Employment Coach Consultant, SMU Entrepreneurship Centre Senior Payroll Administrator Enrolment Officer, SSB Financial Analyst Fitness Co-Ordinator Security Operations Supervisor/Dispatcher Administrative Assistant, University & Senior Director Legal Services Admissions Officer
3	Payroll Administrator Secretary, Dean of Commerce Secretary/Administrative Assistant, Dean of Graduate Studies and Research Administrative Assistant, Dean of Science Administrative Assistant, Enrollment and Registration Confidential Administrative Assistant, Financial Services Assistant External Affairs

Level	Job Title
	Annual Giving Co-ordinator Programming & Engagement Coordinator Coordinator, Donor Recognition and Stewardship Exam Access Support Coordinator, Student Success Centre
2	Administrative Assistant/receptionist Office of President Accessibility Resource Assistant Project Coordinator, SMU Entrepreneurship Centre Coordinator, SMU Entrepreneurship Centre Technology Consultant, SMU Entrepreneurship Centre Corporate & Group Training Coordinator Secretary, SMU EC
1	Assistant Coach, Football