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Name:	Saint Mary's University Safety Policy
Policy Number:	6-2007
Origin:	Human Resources
Approved:	1997
Issuing Authority:	President
Responsibility:	Senior Director, Human Resources
Effective Date	June 19, 2018
Revision Date(s):	July 1998, July 2000, June 2008, October 2009, October 2010, October 2011, October 2012, October 2013, October 2014, October 2015, November 2016, June 17, 2018

Policy

Saint Mary's University is committed to providing and maintaining a safe and healthy work environment for all faculty, staff, students, and visitors; to fostering awareness of the importance of safety, and to providing the education necessary to perform activities or duties safely.

Saint Mary's University complies with the Occupational Health and Safety Act and accompanying Regulations of the Province of Nova Scotia.

Saint Mary's University will support and cooperate with employees in pursuing occupational health and safety.

Chairpersons of Departments, Senior Directors of Divisions, and Administrative Department Heads are responsible for health and safety within their respective areas. They also have responsibility for implementing this policy and for ensuring that their areas are in compliance with the Nova Scotia Occupational Health and Safety Act and Regulations.

All University faculty, staff, and students have a responsibility for their own health and safety, and for the health and safety of others. Everyone has a duty to report, as soon as possible, all hazardous conditions, workplace violence or threatening behaviour, injuries, illness, and near misses related to the workplace. Everyone is encouraged to offer suggestions or ideas to improve health and safety.

Safety is a shared responsibility of management, faculty, staff, and students.

The University Joint Occupational Health and Safety Committee and its sub-committees are key factors in the collaborative and cooperative initiation, maintenance and support of health and safety programs.

The HR Officer (OHS & Wellness) liaises with all university departments, the Joint University Occupational Health and Safety Committee, and its sub-committees to ensure compliance with legislation and guidelines related to safety in the workplace and to provide assistance to individuals and departments on issues of health and safety.



Dr. Robert Summerby-Murray
President and Vice-Chancellor