

# SEXUAL VIOLENCE REFERRAL & REPORTING FORM

For effective planning and intervention, accurate information on sexual violence on campus is needed.

Any individual receiving a report of sexual violence should follow the Procedures For Responding to Sexual Assault outlined in the University Sexual Assault Policy and Procedures (<http://www.smu.ca/SexualAssaultPolicy>), then complete this form and forward it to the Saint Mary's University Sexual Assault Case Manager (c/o Student Services), who is designated by Saint Mary's University to collect all reports of sexual assault involving the campus community.

If you have any questions, call (902) 496.8778. (or email: [SexualAssault@smu.ca](mailto:SexualAssault@smu.ca))

This information will be used, in part, to compile data around sexual violence on campus and to enhance University-wide sexual violence prevention, intervention, and response, including supports and resources.

<b>Incident TYPE:</b> <i>(please circle)</i> Sexual Assault    Sexual Harassment		<b>Incident DATE &amp; TIME:</b>	<b>Incident LOCATION:</b> <i>(please circle)</i> ON-Campus    OFF-Campus	
<b>Victim / Survivor GENDER:</b> <i>(please circle)</i> Female    Male    Other    Undisclosed		<b>Victim / Survivor DEMOGRAPHIC:</b> <i>(please circle)</i> Student    Staff    Faculty    Undisclosed    Non-SMU		
<b>Suspect / Perpetrator GENDER:</b> <i>(please circle)</i> Female    Male    Other    Undisclosed		<b>Suspect / Perpetrator DEMOGRAPHIC:</b> <i>(please circle)</i> Student    Staff    Faculty    Undisclosed    Non-SMU		
<b>REFERRAL(s) / ACTION(s) TAKEN:</b> <i>(please circle)</i>  911 or University Security (902.420.5000) called for emergency assistance  911 called for immediate medical attention  Victim / Survivor referred to SMU Sexual Assault Case Manager – 902.471.8129  Victim / Survivor referred to S.A.N.E (Sexual Assault Nurse Examiner) – 902.425.0122				

<b>Reporter NAME:</b> <i>(please print)</i>	<b>Reporter DEMOGRAPHIC:</b> <i>(please circle)</i> Student    Staff    Faculty    Undisclosed    Non-SMU
<b>DATE:</b>	<b>Reporter SIGNATURE:</b>