

## **APPENDIX K: CLUB CONSTITUTION TEMPLATE**

Club Constitutions should contain the following information. Please include all relevant information that is necessary to the overall operation of the Club.

### **Mission Statement**

- What is the club name?
- Who can be involved?
- Why does the club exist?
- Are try-outs required? Can people be eliminated from the club?

### **Name**

- Official name and acronym of the Club that will be used on official documents of the Club

### **Membership**

- Membership qualification must be in accordance with Department of Athletics & Recreation's Sport Club Policies and Procedures outlined in this Manual.
- Requirements (fees, training/experience, medical requirements, etc.)

### **Purpose**

- Is the Club competitive, recreational, instructional, etc.?

### **Structure**

- APPENDIX A

### **Elections and Voting**

- This can be determined, where necessary, by the Executive members with the advice of the Coordinator of Programs

### **Amendments (where applicable)**

- Changes to Club constitution require majority vote