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| **Program/Course Information** |
| Submitting Faculty orSMU Support Services |  |
| Submitting Department/Program |  |
| Type of Course | [ ]  Credit [ ]  Non-credit |
| Course Name |  |
| Course Author Name(s) |  |
| Author’s Status | [ ]  Full-time [ ]  Part-time |

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| **Rationale** |
| What area(s) of focus does the course pertain to in the E-Learning Strategy?(check all that apply) | [ ]  New markets[ ]  Summer courses[ ]  Bottleneck courses[ ]  Core course[ ]  Preparatory or remedial courses[ ]  Institutional partnerships |
| What is the seat capacity for this course? |  |
| What is the target audience for this course? |  |
| Would this online course replace a classroom based course? | [ ]  Yes[ ]  No |

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| **Funding** |
| How will the course/program delivery be funded? [ ]  Web Course funds [ ]  Academic Department or Program funds[ ]  Special project\*  | \*Special Project funding details:  |
| **Project Development** |
| Type of Project | [ ]  New web course development[ ]  New web program development[ ]  Re-development |

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| **Workload** |
| Will this course be taught as an overload or part of a regular load? | [ ]  Regular load [ ]  Overload |

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| **Course Details** |
| Brief description of course: |
| Alignment of course with program curriculum goals: (how does the course contribute to the overall curriculum?): |
| Reason for Online Development (as per E-Learning Strategy)  |

Name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_