

As a Saint Mary's University student you have options available to you should you feel a Saint Mary's University student has committed an act of misconduct against you and/or your property (such as theft or damage to personal property), which are as follows:

- As a Saint Mary's University student you have the right to complete an incident report concerning the situation from your perspective (if you have not done so).
- Residence Students may contact their Residence Assistant to request a mediation meeting between those directly involved with the situation. Participation would be voluntary. A Residence Coordinator may be involved at the request of the Resident Assistant.
- If the alleged misconduct involves harassment, discrimination, violence, threats or is of a sexual nature you may contact the Conflict Resolution Advisor by email at (Bridget.Brownlow@smu.ca), Room 416, Student Centre. The Conflict Resolution Advisor can explain the informal and/or formal processes involved with the Conflict Resolution/Harassment Policy, Sexual Assault Policy and Violence in the Workplace Policy which can be found on line at: <http://www.smu.ca/administration/hr/policies.html>
- Contact the Residence Department (Residence.Security@smu.ca) to request a meeting with an administrator to review the options in greater detail and/or to discuss options available to the University.
- File a formal complaint with the Saint Mary's University Student Disciplinary Committee, see on line information at: <http://www.smu.ca/administration/resoffic/forms.html>
  - A complete copy of the Student Discipline Code is available on-line at [http://www.smu.ca/administration/resoffic/security\\_code.html](http://www.smu.ca/administration/resoffic/security_code.html)  
Be advised for formal complaints of misconduct within the Student Discipline Code the complainant has 5 days to file a complaint after becoming aware of the misconduct. Exceptions will be considered by the Disciplinary Officer.
- In situations of possible criminal activity the Residence Department recommends contacting the Halifax Regional Police Service, to file a report at (490-5016). Note, for personal insurance claims this may be required.
- Saint Mary's University students involved in an incident may contact counselling services for support, (4th floor Student Centre at 420-5615 or email [counselling@smu.ca](mailto:counselling@smu.ca)).

#### Resources on Campus

Conflict Resolution Advisor	420.5113
Counselling Services	420.5615
Chaplaincy Services	420.2219
Financial Aid & Awards	420.5761
Health Services	420.5611
International Student Advisor	496.8692

#### Resources in the Community

Police, Non-Emergency	490.5020
Help Line – Crisis Counselling/Referrals	421.1188
Adsum House, Shelter for homeless women	429.4443
Avalon Center, Sexual Assault support/resources	422.4240 (day)
	425.0122 (all other)
Byrony House Crisis Line, support/resources for abused women and their children	422.7650