

Importing/Exporting Citations from Saint Mary's Databases into RefWorks



There are three ways to insert database citations into RefWorks:


1. Direct Export The database provides a direct link for exporting citations into RefWorks.
2. Import as Text File The database allows you to save citations as a text file. You then insert the file into the RefWorks Import page.
3. Create New Reference The database does not have an import/export function. You have to manually enter the citation into your RefWorks database.


Note: Always check citations for accuracy and completeness after they are downloaded into RefWorks.


You may need to unblock pop-ups on your browser in order to successfully export citations to RefWorks.

Database	Interface	Export/Import Instructions
ABI	ProQuest	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click "Export", then click "Export to RefWorks" and "Continue"
Academic Search Premier	EBSCO	<u>Direct Export</u> <ul style="list-style-type: none"> • Click "Add to folder" to mark the record(s) you want to export • Click on "Folder" in the top right corner of the screen • Choose which records in the folders you want to export • Click the "Export" icon on the right side of the screen • Select "Direct Export to RefWorks" and click "Save"
ACM Digital Library		<u>Import as a Text File</u> <ul style="list-style-type: none"> • Choose the record you would like to export • At the right under "Export Formats:" choose "BibTex" • Scroll to the bottom of the record that pops up and click "download" to save as a .bib file • In RefWorks, select "Reference > Import" • Under "Import Filter/Data Source", select "BibTex" • Under "Database", select "ACM Digital Library at eBridge" • Click "Browse" next to "Select Text File" to select the downloaded file • Click "Import"
ALJC	SwetsWise	<p><i>Note: records cannot be individually selected for export.</i></p> <u>Import as a Text File</u> <ul style="list-style-type: none"> • Verify that your search results are limited to your subject • Click on "download result" at the top of the page • Checkmark "startpage & nr. of pages" and "subject categories" • Under "default download file type", choose "RIS" • Click "Download" to save as a .ris file • In RefWorks, select "References > Import" • Under "Import Filter/Data Source", select "RIS Format" • Under "Database", select "SwetsWise" • Click "Browse" next to "Select Text File", and insert the file • Click "Import"

America: History & Life	EBSCO	<u>Direct Export</u> <ul style="list-style-type: none"> • Click "Add to folder" to mark the record you want to export • Click on "Folder" in the top right corner of the screen • Choose which records in the folders you want to export • Click the "Export" icon on the right of the screen • Select "Direct Export to RefWorks" and click "Save"
American Chemical Society		<u>Import as a Text File</u> <ul style="list-style-type: none"> • Mark the records you want to import • Click "Download Citations" • Make sure that "Format: RIS" is selected • Under "Include:" select "Citation for the content below" • Click "Download Citation(s)" • Save the .RIS file to your computer • In RefWorks, select "References > Import" • Select "ACS Publications" from the Import Filter/Data Source list • Select "RIS Format" from the database list • Click "Browse" next to "Select Text File" to select the downloaded file • Click "Import"
ATLA Religion Database	EBSCO	<u>Direct Export</u> <ul style="list-style-type: none"> • Click "Add to folder" to mark the record you want to export • Click on "Folder" in the top right corner of the screen • Choose which records in the folders you want to export • Click the "Export" icon on the right of the screen • Select "Direct Export to RefWorks" and click "Save"
CAIRN		<u>Direct Export</u> <ul style="list-style-type: none"> • Click the bibliography icon beside the records you want to export  • Click "MON CAIRN.INFO" at the top of the page • Select "Ma bibliographie" • Under "Exporter vers", click on "Refworks"
CBCA	ProQuest	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click "Export", then click "Export to RefWorks" and "Continue"
CPI.Q	Gale	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click "MARKED ITEMS" at the top of the screen • Click "Citation tools"  at the top right of the Marked Items list • In Export to third party software, select "RefWorks", then click "Export"
Emerald Insight	Emerald	<u>Direct Export</u> <ul style="list-style-type: none"> • Click on "View all [number] results" under Journals or Books, etc. • Mark the records you want to export • Click on "Add To The Marked List", then click "Go" • Click on "Marked Lists" on the left side of the page • Click on "Export options" • Click on "Export to RefWorks"

ERIC		<u>Import as a Text File</u> <ul style="list-style-type: none"> • Mark the records you want to export by clicking “Add” button on the right side of the record  to add them to your clipboard • Click “[number] items in My Clipboard” at the top of the page • Click “Export citations” • Select “Citation Manager File”. Click “Download” and save as a .ris file • In RefWorks, select “References > Import” • Select “ERIC - Education Resources Information Center” from the Import Filter/Data Source list • Click “Browse” next to “Select Text File” to select the downloaded file • Click “Import”
Érudit		<u>Direct Export</u> <ul style="list-style-type: none"> • Select the records you wish to export and click “Save Marked Items” • Click on “Saved Citations” • Click “Select All” • On left side of the screen, click “Export Citations in Refworks”
Eureka		<u>Create a New Reference</u> <ul style="list-style-type: none"> • There is no import/export function to RefWorks for this database • To create a reference in RefWorks, select “References > Add New Reference”. Fill out the form and save the reference
GEOBASE	Engineering Village	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click on the “Download” button • Select “RefWorks direct import” and click “Download”
GeoRef	ProQuest	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click “Export”, then click “Export to RefWorks” and “Continue”
GreenFILE	EBSCO	<u>Direct Export</u> <ul style="list-style-type: none"> • Click “Add to folder” to mark the record you want to export • Click on “Folder” in the top right corner of the screen • Choose which records you want to export • Click the “Export” icon on the right side of the screen • Select “Direct Export to RefWorks” and click “Save”
Historical Abstracts	EBSCO	<u>Direct Export</u> <ul style="list-style-type: none"> • Click “Add to folder” to mark the record you want to export • Click on “Folder” in the top right corner of the screen • Choose which records in the folders you want to export • Click the “Export” icon on the right side of the screen • Select “Direct Export to RefWorks” and click “Save”
Ingenta		<u>Import as a Text File</u> <ul style="list-style-type: none"> • Choose the record(s) you would like to export by checking them and clicking on “Update marked list” • Click on “Marked List” • At the right under “Tools”, click “+Export options”, then “plain text” • Copy all of the text that appears on the next screen • In RefWorks, select “Reference > Import” • Click on “From Text” and paste the text into the box. • Under “Import Filter/Data Source” select “Ingenta” • Click “Import”

Institute of Physics		<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click “Export results” button on left side of screen • Choose “RefWorks (Direct export)” as the export format • Click “Export results”
JSTOR		<u>Direct Export</u> <ul style="list-style-type: none"> • Select the record(s) you want to export • Click “Export this Citation” in the top-right menu • Click “RefWorks” to complete the export
Lexis/Nexis		<u>Create a New Reference</u> <ul style="list-style-type: none"> • Lexis/Nexis citations must be manually entered into RefWorks • To create a reference in RefWorks, select “References > Add New Reference”, fill out the form and save the reference
Literature Online (LION)	Chadwyck-Healey	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click on “Marked List” • Select the type of records you want to export (e.g., criticism) • Click on “Download Citations” • Click on “Export Directly to RefWorks”
Literature Resource Center (LRC)	Gale	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click “Marked Items” at the top of the screen • Click “Citation Tools”  on the left side of the screen • Under “Export to third party software”, select “RefWorks”, then click “Export”, and then click “RefWorks” at the bottom of that screen
MathSciNet	AMS	<u>Import as a Text File</u> <ul style="list-style-type: none"> • Mark the records you want to export • Under “Batch Download”, select “Citations (BibTeX)” • Select “Retrieve Marked” • In your browser, save the web page as a Text File. Be sure to change the extension from .html to .txt if your browser does not do it for you • In RefWorks, select “References > Import” • Select “BibTeX” from the “Import Filter/Data Source” list • Select “MathSciNet (AMS)” from the database list • Click “Browse” next to “Select Text File” to select the downloaded file
MLA	ProQuest	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click “Export”, then click “Export to RefWorks” and “Continue”
Oxford Journals Online		<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Select “download to citation manager” and click “Go” • Select “Download ALL Selected Citations to Citation Manager” • Select “RefWorks” to import the records
PAIS	ProQuest	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click “Export”, then click “Export to RefWorks” and “Continue”
Periodicals Archive Online	Chadwyck-Healey	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export in the “Add to Marked List” box • Click “Marked List” in the top-right corner of the page • Confirm the individual citations you want to export • Click “Download Selected Citations” in the right hand menu • Click on “Export directly to RefWorks”

Philosopher's Index	ProQuest	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click "Export", then click "Export directly to RefWorks" and "Continue"
Project Muse		<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click on "Save Marked Results" • Click on "View Saved Results" • Select "RefWorks" and click "Export"
PsycINFO	EBSCO	<u>Direct Export</u> <ul style="list-style-type: none"> • Click "Add to folder" to mark the record you want to export • Click on "Folder" in the top right corner of the screen • Choose which records in the folders you want to export • Click the "Export" icon • Select "Direct Export to RefWorks" and click "Save"
PubMed		<u>Import as a Text File</u> <ul style="list-style-type: none"> • Mark the records you want to export • Under "Display Settings" below the PubMed logo, select "MEDLINE", and click "Apply" • Save the new web page as a .txt file • In RefWorks, select "References > Import" • Select "NLM PubMed" from the "Import Filter/Data Source list" • Click "Browse" next to "Select Text File" to select the downloaded file • Click "Import"
Royal Society of Chemistry (RSC)		<u>Import as a Text File</u> <ul style="list-style-type: none"> • Mark the records you want to import • Select "RIS" beside "Download Citation:" then click "Go" • Save the .RIS file to your computer • In RefWorks, select "References > Import" • Select "ACS Publications" from the Import Filter/Data Source list • Select "RIS Format" from the "Database" list • Click "Browse" next to "Select Text File" to select the downloaded file • Click "Import"
Sage Journals Online	Sage	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click on "Add to my Citations" • Select "Email/Download/Save/Print" and click "Go" • Select a format and click "Download to Citation Manager" • Click on "RefWorks" in the right-hand sidebar to complete the export
ScienceDirect		<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click on  "Export citations" • Select Content format • Select "RefWorks Direct Export" and click "Export"
Sociological Abstracts	ProQuest	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click "Export", then click "Export directly to RefWorks" and "Continue"
SpringerLink	Springer	<u>Direct Export</u> <ul style="list-style-type: none"> • Select the record you want to export • Click on "Export Citation" • Choose "Citation Only" or "Citation and Abstract" • Under "Select Citation Manager" choose "RefWorks" • Click "Export Citation"

Web of Science	Thomson Reuters	<u>Direct Export</u> <ul style="list-style-type: none"> • Select the records you would like to export • Click “Save to RefWorks”
Wiley Interscience	Wiley	<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click “Export Citation” • Select “RefWorks” under Format • Under “Export type” choose “Citation” or “Citation & Abstract” • Click “Submit”
Women’s Studies International	EBSCO	<u>Direct Export</u> <ul style="list-style-type: none"> • Click “Add to folder” to mark the record you want to export • Click on “Folder” in the top right corner of the screen • Choose which records in the folders you want to export • Click the “Export” icon • Select “Direct Export to RefWorks” and click “Save”

You can also insert citations from SMU WorldCat, Novanet, and Google Scholar.

Novanet Catalogue		<u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you want to export • Click “Email/Save/Export” tab • Under “Record Format”, choose “Full View” and click “Go” • Click the green “RefWorks” button to complete the export
SMU WorldCat – <i>single item</i>		<u>Direct Export</u> <ul style="list-style-type: none"> • Click the title of the record you wish to export • Click “Cite/Export” • Click “Export to RefWorks” to complete the process
SMU WorldCat- <i>multiple items</i>		<p>Note: You must register for a free account with SMU WorldCat in order to export multiple items.</p> <u>Direct Export</u> <ul style="list-style-type: none"> • Mark the records you wish to export • Click the drop menu beside “Save to:” and choose a list name or select “[New List]” to create a new list. If you create a new list you will need to name the list then click “Create New List” • Under the “My WorldCat” tab at the top of the page choose “My Lists” and choose the list you would like to work with • Click on “Citations View” • Under “Export selected references”, click on “to RefWorks” • Press “Export” to complete the process
Google Scholar		<u>Direct Export</u> <ul style="list-style-type: none"> • Select “Scholar Preferences” • Under “Bibliography Manager”, select “Show links to import citations into”... and select “RefWorks” from the list • Click on “Save Preferences” • All of your search results will now display the link “Import into RefWorks”; click this link to import a record



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Patrick Power Library, July 2011