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PATRICK POWER LIBRARY

GIFT AGREEMENT

Donor's Name: _____

Address: _____

Description of Gift: _____

Do you require an official receipt for income tax purposes? Yes___ No___

I understand that my gift is accepted by the Patrick Power Library under the following terms:

1. The material becomes the exclusive property of the Library, to be retained or disposed of as determined by the Library.
2. The Library does not guarantee the amount of time it will take to evaluate, catalogue and process material that will be added to the collection.
3. Requests for a tax receipt must be made at the time of donation. The decision on whether material qualifies for a tax receipt rests with the University Librarian. Tax receipts will only be issued for donations assessed at one hundred dollars (\$100) or more for material which is added to the collection. The Library will request a tax receipt in a value it finds acceptable. Receipts are issued by Annual Giving in the University's Development Office.
4. By signing this form, you, the donor agree that:
 - a) You are the rightful owner of the material which you are donating,
 - b) You know of no known restrictions preventing this material from being donated to a library,
 - c) You understand and accept the conditions set forth in this "Gift Agreement."

Donor's signature: _____

Date: _____

Witness: _____

Date _____