

The Fundamental Values of Academic Integrity

(see section 2 on Academic Integrity & Student Responsibility in *Academic Calendar*)

1. **Honesty:** The integrity of the University community relies on intellectual and personal honesty in the pursuit of learning, teaching, research and service.
2. **Trust:** The integrity of the University community is based on the free and open exchange of ideas in an environment of mutual trust, enabling all participants to reach their highest potential.
3. **Fairness:** The integrity of the University community is based on clear standards, practices and procedures creating an environment of fairness in the interactions of students, faculty and administrators.
4. **Respect:** The integrity of the University community is based on a respect for the free expression and discussion of the greatest possible range of ideas and opinions in its activities surrounding learning, teaching and research.
5. **Responsibility:** The integrity of the University community is upheld by personal accountability and depends upon action in the face of wrongdoing.

www.academicintegrity.org

Student Responsibilities:

As a Saint Mary's student, you are responsible for:

Knowing and understanding the regulations, policies and procedures, and requirements of your program.

Assuming final responsibility for course scheduling, program planning, and satisfying graduation requirements.

Getting timely help from support services (e.g. your professors, academic advising, career counseling, study skills support, writing skills support)

Participating in the University learning environment and your own education by:

- attending class regularly;
- submitting tests and assignments on time;
- engaging in discussion;
- using professors' office hours.

Respecting your time and the time of others by:

- reading available on-line and hardcopy documents before advisor meetings;
- bringing all relevant documents with you to advisor meetings;
- being prepared for classes and for meetings with professors and advisors.

In general, taking an active role in promoting your own educational and personal development.

Support Services

BA Advising Centre
MM215 | 420-5437
smarts@smu.ca
www.arts.smu.ca

The Writing Centre
Burke 115 | 491-6202
writing@smu.ca
www.smu.ca/writingcentre

ESL Support
TESLCentre
TR302 | 491-6266
eslsupport@smu.ca
www.smu.ca/administration/eslsupport/welcome.html

Career Services
Student Centre 3rd Floor
Room 302 | 420-5615
career.services@smu.ca
www.smu.ca/career

Counselling Services
Student Centre 4th Floor
420-5615
counseling@smu.ca
www.smu.ca/counselling

Atlantic Center...for Students
with Disabilities
Student Centre 3rd Floor
420-5452 | 425-1257 (TTY)
<http://www.smu.ca/administration/atlcentre/welcome.html>

Financial Aid & Awards
Student Centre 4th Floor
420-5615
financial.aid@smu.ca
www.smu.ca/administration/student-services/awards/aid.html

SMUSA Online Tutor Database
www.smusa.ca/tutors.asp

Ask for help!