

DEPARTMENT SUBMISSION OF PART TIME/ADJUNCT REVIEW⁽¹⁾-- CHECKLIST
To be completed once every three years after initial appointment.

Name of Candidate: _____

Department: _____

Application for: _____ Part Time Review
 _____ Adjunct Review

Submission Includes:
 _____ Original application file
 _____ 1 copy of the application file

Each application file includes the following documents:

File Includes:
 _____ Recommendation from the Department
 _____ Application from the Candidate
 _____ Copy of dossier evaluation (article 15.00)

¹ To be included with submission to Dean's office.

Note: The part-time review recommendation form can be sent with the part-time review file or as a separate file.